

**Global Concepts Charter School
Monthly Board of Trustees Meeting
July 26, 2023
Following 5:00 P.M. Work Session**

Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held by virtual means from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:27 p.m.

Establish a quorum.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, William Kruger, Daniel Wilczewski

Excused: Anthony DeMarco

Absent:

Other Attendees: Tracy McGee, CEO
Barry Schaub, Jr., Elementary Principal
Tralina Middlebrooks, High School Principal

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Daniel Wilczewski made a motion to accept the Principals' Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

William Kruger made a motion to receive and file the Secretary’s report as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #3 – Treasurer’s Report

William Kruger presented the Treasurer’s Report referring to the information that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Treasurer’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Regular Meeting Minutes and Annual Minutes dated June 28, 2023

Suzie Mazella made a motion to accept the Regular Monthly minutes and Annual minutes dated June 28, 2023. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations

Antonio Estrada made a motion to approve the contract with Telco Construction for Phase 3 of GCCS Culinary Institute. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Heartland to renew the Child Nutrition program in the amount not to exceed \$1,274.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Lehigh Construction Group, Inc. for the K-8 technology room in the amount not to exceed \$12,275.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Pikmykid for K-8 dismissal automation renewal in the amount not to exceed \$3,750.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Tri-Delta Resources for Ubiquiti installation and services (\$14,187.00) and Sonicwall upgrade (\$54,999.00) in the total amount not to exceed \$69,186.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Schindler Elevator Corporation for annual HS service contract renewal in the amount not to exceed \$2,642.76 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Harris Education Solutions (Castle Learning) to renew one-year license for HS and physical education health bundle in the amount not to exceed \$2,835.75 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve the change from Highmark Medical Insurance to Univera Medical Insurance and from MetLife Dental to Delta Dental insurance from September 1, 2023 to August 31, 2024 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve STA Bussing contract for the 2023-2024 school year as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- John Emslie – Middle School Math Teacher – effective June 23, 2023
- Alicia Salmon – HS Math Teacher – effective June 23, 2023
- Ana Eckenwiler –K-8 SpEd Teacher – effective June 23, 2023
- Nyala Ahmed – HS Social Worker – effective June 23, 2023

- Dawn Loomis – HS Monitor – effective June 23 2023
- Sarah Wetherbee – K-8 Music Teacher – effective June 23, 3023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Daniyla Ahmed – Grade 7-8 Science Teacher – effective August 28, 2023
- Joelle Dyer – High School Guidance Counselor – effective August 28, 2023
- Maria Tasca – Grade 2 Teacher – effective August 28, 2023
- Emily Kwiatkowski – Grade 2 ENL Teacher – effective August 28, 2023
- Brett Martin – HS Math Teacher – effective August 28, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve the following Personnel changes as recommended by the CEO and Chairman:

- Barry Schaub, Jr. – from K-4 Assistant Principal to K-8 Principal – effective July 27, 2023
- Christian Sean Petro – from HS ELA Teacher to Grade 7/8 Writing Teacher – effective August 28, 2023
- Richard Davila – from Floating Teacher to Grade 6 Teacher – effective August 28, 2023
- Samantha Button – from Long Term Sub to 6-8 Guidance Counselor – effective July 5, 2023
- Emily Jones – from Grade 3 Teacher to K-4 Assistant Principal – effective July 27, 2023
- Change of title for Jason Zuba to Principal of Technology, Education and Innovation effective July 27, 2023 as recommended by the CEO and Chairman.
- Change of title for Scott Lawson to Supervisor of Maintenance, and Building and Grounds effective July 27, 2023 as recommended by the CEO and Chairman.
- Change of title for Deanna Maley to Senior Human Resource Specialist effective July 27, 2023 as recommended by the CEO and Chairman.
- Change of title for Jack Turner to Principal of Curriculum, Instruction, and Assessment effective July 27, 2023 as recommended by the CEO and Chairman.

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman

- Police Athletic League – High School Summer JV and Varsity basketball league
- Raynardo R. Sherick – HS graduation program and tickets

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Leadership Coaching with Doc Deana Enterprises, LLC for 6 Months in the amount not to exceed \$13,800 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Scholastic, Inc. for a second day of teacher training for new literacy program in the amount not to exceed \$2,200.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Eaton Office Supply for copy paper K-8 (\$3,519.20) and HS (\$1,319.70) in the total amount not to exceed \$4,838.90 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve Rochester 100 Inc. for K-8 take home communication folders in the amount not to exceed \$1,118.90 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Mazza Mechanical Services, Inc. for repairs at HS gym (\$1,592.82), and K-8 gym (\$1,391.03) in the total amount not to exceed \$2,983.85 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for May 2023 professional services in the amount not to exceed \$1,813.50 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Additional Information

Public Participation

There were no questions from the public.

Adjourn

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote. Meeting adjourned at 6:11 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Acting Secretary
GCCS Board of Trustees