

Global Concepts Charter School
Monthly Board of Trustees Meeting
September 27, 2017 – 7:00 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones at 7:00 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Liz Mastromatteo, High School Principal
Jack Turner, K-8 Principal
Lynda Spahr, Board Clerk

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

Principals' Reports

Liz Mastromatteo, High School Principal, started with continuing to enroll new students. We will be full in grades 9, 10, and 11.

We are planning for our Parent Appreciation Dinner and Open House on October 5.

We have successfully hired a new school counselor. We continue to interview for a new music teacher and an Earth Science Teacher.

We have had a successful start to the fall sports. Both volleyball and soccer are up and running. Students are happy with how the program is running

SAT's are offered at the high school on Saturday, October 7.

On Friday, September 29, our seniors will be attending Fredonia College to get a tour and learn more about the college.

Schedule changes and student credit checks are currently underway.

This concludes my report.

Jack turner, K-8 Principal, Elementary Principal began with facilities work. The parking lot has been resurfaced, totally overhauled, with additional parking on the east side of the gym and the back curb of our building.

Concrete work is going on right now on the front of the building. That should be completed tomorrow.

Enrollment is over 98 percent. There are just a few spots to fill. All those spots have calls and offers out to start this week or next week. We should be full by the end of next week.

In terms of hiring, we found candidates for a middle school Special Education position and an ENL position. We are hiring substitutes ongoing.

We have had a very positive professional staff development. Our Readers/Writers Workshop is one of the pillars of our academic program. The reading team and some of our teachers created a handbook over the summer. We had training for all staff and additional training for Special Education staff. The feedback has been positive.

We have a new dismissal process that has been put together by staff that has increased the level of supervision for all students. Students are escorted by homeroom teachers to the busses. This has improves our end of the day routine.

Our Open House is tomorrow from 6:00 to 7:30 p.m., preceded by our Parent ENL Orientation.

Our middle school Soccer Team playing is ongoing.

We have an ENL field trip coming up on October 4th. The kindergarten field trip to Becker Farms is October 12th. Picture Day is the 13th. Our 8th grade Arts collective trip is visiting the Freedom Wall on October 19th. Our fall Family Reading Night is also on October 19th.

This concludes my report.

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #2 – Secretary’s Report

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #3 – Treasurer’s Report

Suzie Mazella made a motion to table the Treasurer’s report. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated August 23, 2017

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated August 23, 2017. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Operations

Antonio Estrada made a motion to approve Community Action Organization of Erie County Inc. Head Start to use our organization as an Emergency Evacuation Site, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve stipends for building and district-wide Safe and Civil School's leadership teams, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve all part-time employees to receive two (2) vacation days at the start of a new fiscal/school year after completing one (1) year of service with Global Concepts Charter School, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Personnel

Anthony DeMarco made a motion to accept the following resignation, as recommended by the CEO and Chairman:

- Rebecca Poremba – H.S. Science Teacher – effective September 8, 2017

Motion seconded by Suzie Mazella Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Kathryn Rapp – H.S. Counselor – effective August 21, 2017
- Amy Redmond – K-8 Substitute Teacher – effective August 21, 2017
- Kristin Wurl – K-8 SPED Teacher – effective August 28, 2017
- Whitney Viggiano – K-8 Algebra/AIS Teacher – effective September 5, 2017
- Mark Fregelette – K-8 Physical Education Teacher – effective September 5, 2017
- Diana Markovich – K-8 ISS Teacher – effective September 5, 2017
- Heather Urbank – K-8 Physical Education Teacher – effective - September 5, 2017
- Alycia Guarisco – Grade 8 ELA Teacher – effective September 5, 2017
- Sean McCool – K-8 Monitor – effective September 5, 2017
- John Klein – K-12 – Athletic Director – effective September 15, 2017
- Kama Melvin – K-8 Monitor – effective September 19, 2017
- Deborah Harzynski – K-8 Monitor – anticipated effective date September 27, 2017
- Nick Michalak – H.S. Counselor – effective September 18, 2017
- James McCarthy – K-8 ENL Teacher – effective October 2, 2017
- Elizabeth Sanderson – K-8 Music Teacher – effective date TDB

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Vendors

Suzie Mazella made a motion to approve the following new vendors:

- Universal Publishing – Grade 2 handwriting books
- Buffalo Signmakers, Inc. – K-8 Bussing Signs
- NYSBDA Region 1 – (New Your State Band Directors Association) – K-12 Orchestra

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Ingelfinger Custom Contractor for carpeting at 1159 Abbott Road in the amount not to exceed \$1,500.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada and Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Robmar Construction Services for sidewalk repair at 1001 Ridge Road in the amount not to exceed \$14,220.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Wenger Corporation for storage of basses and cellos at the Fine Arts Center in the amount not to exceed \$1,500.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Property Accents for removal of roots/overgrowth and other hazardous materials around 1159 Abbott Road in the amount not to exceed \$3,176.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve SchoolMint system renewal fee for online mobile enrollment in the amount not to exceed \$5,250.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Tri-Delta Resources for Barracuda three (3) year support renewal fee in the amount not to exceed \$4,613.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve DFT Security to design custom, full color credentials/photo I.D.s district-wide in the amount not to exceed \$1,844.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve DFT Security to install DMP facility access control additions to 1159 Abbott Road in the amount not to exceed \$2,993.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Twin Village Music Inc. for summer repairs to K-12 instruments in the amount not to exceed \$1,637.95, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve DFT Security to install commercial surveillance cameras at 1159 Abbott Road in the amount not to exceed \$4,043.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Odysseyware for online enrichment curriculum and credit recovery system renewal license fee in the amount not to exceed \$22,312.50, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Glatfelter Brokerage Services reoccurring manager fee in the amount not to exceed \$4,816.20, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion made a motion to approve HH Consulting Group employee relations consultation services rendered in the amount not to exceed \$40,032.06, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Patti's Home Remodeling for rug materials and painting at 1159 Abbott Road in the amount not to exceed \$6,908.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Patti's Home Remodeling for garage exterior painting at 1159 Abbott Road in the amount not to exceed \$1,350.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve W.B. Mason for office and maintenance furnishings and supplies in the amount not to exceed \$1,492.57, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal services through May 31, 2017 in the amount not to exceed \$10,876.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal services through July 31, 2017 in the amount not to exceed \$14,870.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Additional Information

Public Participation

Questions from the public were heard and answered.

Adjourn

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 7:38 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary