

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
July 24, 2019 – 7:00 P.M.  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones by at 6:59 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused: Daniel Wilczewski

Absent:

Other Attendees: Tracy McGee, CEO  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the agenda as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

**Item #2 – Secretary's Report**

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary's report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

### **Item #3 – Treasurer's Report**

Suzie Mazella presented the Treasurer's report for the period ending May 31, 2019, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. William Kruger made a motion to receive the Treasurer's Report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

### **Item #4 – Regular and Annual Meeting Minutes dated June 26, 2019 and Special Meeting Minutes dated July 9, 2019.**

Suzie Mazella made a motion to accept the Regular Monthly Board minutes and the Annual Board minutes dated June 26, 2019, and the Special Meeting minutes dated July 9, 2019. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

### **Operations**

Antonio Estrada made a motion to approve Schindler Elevator for the High School annual service contract in the amount not to exceed \$2,125.32 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |

Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve Telco Construction for the 1001 Ridge Road Phase 2 paving and drainage in the amount not to exceed \$312,290.00 as approved by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve Personal Touch for equipment for the High School and K-8 from Cafeteria account in the amount not to exceed \$33,800.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve U.S Department of Homeland Security for two (2) government filing fees for Chen Zuo and spouse in the total amount not to exceed \$2,450.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to reappoint the following to Global Concept Charter School Board of Trustees

- Dawan Jones from July 1, 2019 to June 30, 2022
- William Kruger from July 1, 2019 to June 30, 2022
- Anthony DeMarco from July 1, 2019 to June 30, 2022

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to accept the following resignation as recommended by the CEO and Chairman:

- Amanda Hagelberger – K-8 Monitor – effective June 26, 2019

Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Anthony DeMarco made a motion to accept the following temporary long-term assignments coming to an end as recommended by the CEO and Chairman:

- Timothy Benner Jr. - HS Long Term Substitute – effective June 26, 2019
- Jessica Childs - K-8 Long Term Substitute – effective June 26, 2019
- Charlene Cook- K-8 Long Term Substitute – effective June 26, 2019
- Bailey Tryon - K-8 Long Term Substitute – effective June 26, 2019

Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- John McKeone – K-8 Sub – effective August 19, 2019
- Michele Colin – K-8 Monitor – effective August 19, 2019
- Erin Young – K-8 Sub – effective August 19, 2019
- Ethan Moeller – K-8 Sub – effective August 19, 2019
- Margaret McGrath – K-8 Sub – effective August 19, 2019
- Anna Cappello – HS Monitor – effective August 19, 2019

Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Anthony DeMarco made a motion to approve the following 10-month K-8 and High School employees for summer work June 27, 2019 through September 3, 2019 at the current rate of pay including the scheduled pay increase as of July 1, 2019, as recommended by the CEO and Chairman:

- Dave Primosch – K-8
- Deborah Harzynski – K-8
- Elizabeth Smith – K-8
- Nicole Pena – K-8
- Rebecca Smith – High School
- Chester Jones – High School
- Marc Rodriguez – High School

Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

### **Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Morgan Services – Classroom chef hats, linens, towels
- Povinelli Cutlery – Classroom knives and sharpening service
- Tarantino Foods – Classroom produce, food, kitchen supplies
- Shea’s Seneca Catering, LLC –Secure 2019-2020 HS prom venue
- Top Graphics & Designs – Design for HS graduation program

Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Jonescarey Consulting for coaching, instruction, leadership model, and professional development support of administrative team in the amount not to exceed \$10,800.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Odesseyware to renew software licensing, Grades 3-12, for 1 year in the amount not to exceed \$22,300.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve CDW-G for HP Chromebooks and license for the K-12 ENL Team in the amount not to exceed \$4,992.50 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Apple, Inc. for iPads for the ENL Team to bridge ELL language gap in the amount not to exceed \$4,136.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Davis-Ulmer to repair/retest sprinkler system at 1001 Ridge Road in the amount not to exceed \$1,635.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Eaton Office Supply for furniture for new high school AIS room in the amount not to exceed \$1,881.61 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
|-------------|-----|

|             |     |
|-------------|-----|
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Washington Direct for High School classroom supplies in the amount not to exceed \$3,699.25 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Adelman-Palmisano Architects for the K-8 Green Space Project in the amount not to exceed \$12,067.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Hodgson-Russ for Superintendent Hearings in the amount not to exceed \$1,178.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Twin Village Music for instruments in the amount not to exceed \$4,407.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for May and June 2019 services in the total amount not to exceed \$8,545.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

|             |     |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger  | Yes |

Motion passed.

### **Additional Information**

### **Public Participation**

Questions from the public were heard and answered.

### **Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 7:13 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary