

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
July 25, 2018 – 7:00 P.M.  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones by at 7:00 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Suzie Mazella, Antonio Estrada, Anthony DeMarco

Excused: William Kruger

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, K-8 Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the agenda as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

New Business

**Principals' Reports**

Liz Mastromatteo, High School Principal, stated that the Master Schedule has been completed and the rollover has happened.

We are working on clean-up as far as interventions and class balancing.

The maintenance crew is working to get the building ready for the start of the school year. They are ahead of schedule.

We have successfully hired a Math teacher and a Culinary Arts instructor. We are hoping to have an ENL instructor hired by the end of the week.

Safe and Civil has continued to meet to work on preparing ourselves for the start of the school year.

Jack Turner, K-8 Principal, started with staff hiring. We have completed the K-3 Music position. The hiring process is in place for anticipated vacancies: K-8 Counselor; PE/Health; MS Social Studies; MS Literacy/ELA Specialist; General Music/Chorus; Library Media Specialist; and School Based Subs.

Safe and Civil Schools Foundation Team is meeting ongoing over the summer and making plans for implementing practices and procedures to build school safety and culture.

Next Gen Science Standards K-8 grade level teachers have been identified and are working as a committee with Dr. Mike Jabot to deconstruct and map new standards as well as identifying new resources to effective science instruction.

Summer curriculum work projects are in place and improving our co-teaching structures in MS ELA and Math, along with Elementary Math and Literacy Curriculum alignment and implementation.

Summer programing includes the GCCS 'Gator Math' (summer math support), and Kindergarten Summer Program. Both are running well and supporting students to be most prepared academically and socially for the 2018-2019 school year.

ACCESS WNY in partnership with GCCS is running a Summer Reading Loss Prevention Program.

Lackawanna Youth Empowerment is running an enrichment camp at GCCS.

Transportation – With the Lackawanna Public School budget passing, an additional bus is planned for GCCS. We are waiting on final confirmation for the WNY Bussing to complete the run sheets.

This concludes my report.

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

## **Item #2 – Secretary's Report**

Suzie Mazella stated all Board members have a copy of all correspondence received during the month. Antonio Estrada made a motion to accept the Secretary's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

**Item #3 – Treasurer's Report**

Suzie Mazella recommended the Treasurer's report be tabled pending further financials from Kirisits & Associates. Anthony DeMarco made a motion table the report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes and Annual Meeting Minutes dated June 27, 2018**

Suzie Mazella made a motion to accept the June 27, 2018 Board minutes for the Regular Monthly meeting and the Annual meeting. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

**Operations:**

Antonio Estrada made a motion to approve changes to the 2018-2019 school year health and dental insurance as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Antonio Estrada made a motion to approve changes to the 2018-2019 school year FSA plan as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
-------------	-----

Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Antonio Estrada made a motion to approve Global Concepts Charter School Employee Handbook as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Antonio Estrada made a motion to approve the Buffalo Hearing and Speech Center (BHSC) contract for 2018-2019 therapy services as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Antonio Estrada made a motion to approve GCCS Board of Trustees resolution to approve bond refunding as recommended by the CEO and Chairman. (See attached.) Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Antonio Estrada made a motion to approve Buffalo Marriott HarborCenter for Board and Administrators retreat in the amount not to exceed \$3,243.93 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to accept the following resignation as recommended by the CEO and Chairman:

- Amanda Giordano – Middle School ELA Specialist – effective June 22, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Andrea LaBounty – 5-8 Band Director – effective August 20, 2018

Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following 10-month K-8 and High School employees for summer work from June 25, 2018 through September 4, 2018 at the current rate of pay including the scheduled pay increase as of July 1, 2018, as recommended by the CEO and Chairman:

- Deborah Harzynski
- Chester Jones
- David Primosch
- Rebecca Smith

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following position changes for the 2018-2019 school year as recommended by the CEO and Chairman:

- Marje Sciolino – Assistant to the Business Manager– part-time to full-time – effective August 6, 2018
- .5 ENL Teacher to full-time ENL Teacher

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Playscripts, Inc. – Performance royalties for 2018-2019 Theater department shows
- Universal Circus Group Sales
- Fantasy Island
- Harden Training Partners – Employee anti-harassment training

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve MJC Educational Consultants for professional development, coaching, and support in areas including curriculum, instruction, assessment, and student achievement for the 2018-2019 school year, in the amount not to exceed \$10,800.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve Positive Promotions for a Global gift to employees in the amount not to exceed \$2,414.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve Flinn Scientific for supplies for new the High School Engineering class in the amount not to exceed \$1,151.30 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve Schindler Elevator Corporation for a 1 year service contract for the High School elevator in the amount not to exceed \$2,058.24 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve Mollenberg-Betz for system repairs at the Fine Arts Center in the amount not to exceed \$1,055.43 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve Saia Communication for High School security in the amount not to exceed \$1,565.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve WB Mason for furniture for the Art Teacher at the Fine Arts Building in the amount not to exceed \$1,030.87 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve Eaton Supply for grade 5 classroom tables in the amount not to exceed \$1,714.93, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Motion passed.

Suzie Mazella made a motion to approve STA for the athletic department 2018-2019 soccer transportation expense in the total amount not to exceed \$5,491.50, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
-------------	-----

Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Suzie Mazella made a motion to approve Life Touch for High School 2017-2018 Yearbooks, balance due in the amount not to exceed \$1,210.75 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Suzie Mazella made a motion to approve Glatfelter Brokerage Services – NYS School Safety Group 491 for a renewal policy in the amount not to exceed \$4,111.60 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Suzie Mazella made a motion to approve Twin Village Music for grade 5 instruments in the amount not to exceed \$4,132.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for the June 2018 billing in the amount not to exceed \$2,010.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Motion passed.

**Additional Information**

**Public Participation**

Questions from the public were heard and answered.



**Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Anthony DeMarco. Motion passed by voice vote.

Meeting adjourned at 7:15 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

---

William Kruger, Secretary

**BOARD MEETING  
July 25, 2018**

**GLOBAL CONCEPTS CHARTER SCHOOL  
BOARD OF TRUSTEES RESOLUTION**

**WHEREAS**, in 2007, the Erie County Industrial Development Agency (the "Prior Issuer") issued its \$8,275,000 Civic Facility Revenue Bonds (Global Concepts Charter School Project), Series 2007 (the "Prior Bonds"); and

**WHEREAS**, Global Concepts Charter School (the "Institution") desires to have the Buffalo and Erie County Industrial Land Development Corporation (the "Issuer") issue its revenue bonds (the "Series 2018 Bonds") in an amount not to exceed \$ 7,700,000 to (i) refund the outstanding Prior Bonds, (ii) pay issuance costs and costs of credit enhancement, if any, for the Series 2018 Bonds, and (iii) fund a debt service reserve fund, if any (collectively, the "Project"); and

**WHEREAS**, the Issuer has determined that financing the Project will assist the City of Lackawanna School District in improving the quality of education in the City of Lackawanna and effectuate its public purposes to benefit the inhabitants of Erie County; and

**WHEREAS**, the Series 2018 Bonds will be issued pursuant to the Issuer's enabling legislation, authorizing resolutions duly adopted by the Issuer on July 25, 2018, and an Indenture of Trust (the "Indenture") between the Issuer and Wilmington Trust, N.A., as Trustee (the "Trustee"); and

**WHEREAS**, the Series 2018 Bonds will be marketed pursuant to a Preliminary Official Statement (the "Preliminary Official Statement") and an Official Statement (the "Official Statement"), which documents will contain certain information relating to the Institution and the Lackawanna School District and will be sold pursuant to a Bond Purchase Agreement (the "Bond Purchase Agreement") among the Institution, the Issuer and RBC Capital Markets, LLC (the "Underwriter").

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. The Institution is hereby authorized to undertake the financing of the Project through the issuance by the Issuer of its Series 2018 Bonds include in the Preliminary Official Statement and the Official Statement all relevant information regarding the Institution.
2. The        Chair and       , Vice-Chair of the Board of Trustees, each without the other, are hereby authorized to negotiate, prepare, execute and deliver, in the name and on behalf of the Institution, ~~these~~ documents, upon the advice of counsel, necessary to facilitate the financing of the Project, including, without limitation, the following documents (collectively, the "Institution Documents"):

(a) consent to the form of any bond resolutions or indentures (collectively, the "Indentures") to be adopted by the Issuer authorizing the issuance and sale of the Series 2018 Bonds;

(b) the Preliminary Official Statement and the Official Statement to be distributed in connection with the offering and sale of the Series 2018 Bonds;

(c) the Bond Purchase Agreement;

(d) a Loan Agreement between the Institution and the Issuer (the "Loan Agreement");

(e) a Mortgage, Assignment of Leases and Rents and Security Agreement from the Institution to the Issuer (the "Mortgage");

(f) an Assignment of Leases and Rents from the Institution to the Issuer (the "Assignment of Leases and Rents");

(g) an acknowledgement (the "Acknowledgement") by the Institution approving the Pledge and Assignment from the Issuer to the Trustee

(h) a Continuing Disclosure Agreement between the Institution and the Trustee (the "Continuing Disclosure Agreement");

(i) a Tax Compliance Agreement between the Issuer and the Institution;

(j) a Custody Agreement between the Institution and the Trustee;

(k) an Environmental Compliance and Indemnification Agreement from the Institution to the Issuer (the "Environmental Compliance Agreement");

(l) an Omnibus Termination and Discharge Agreement between the Institution and the Prior Issuer;

(m) and an Escrow Agreement, if any, by and among any of the Issuer, the Trustee and the Institution; and

~~(nn)~~ such other documents necessary to finance the Project and implement these resolutions.

3. The appropriate officers of the Institution are authorized on behalf of the Institution to enter into such agreements and execute such certificates and documents as may be necessary to implement the foregoing resolutions and to complete and finance the Project.

4. A copy of this Resolution shall be filed and the same should be open for Public Inspection.

5. The above Resolutions were duly adopted on July 25, 2018 by the Global Concepts Charter School Board of Trustees.

6992744\_2

---

Secretary

6992744\_2