

Global Concepts Charter School
Monthly Board of Trustees Meeting
June 26, 2019 – 6:30 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter High School, 30 Johnson Street, Lackawanna, New York 14218, and called to order by Dawan Jones by at 6:33 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Liz Mastromatteo, High School Principal
Jack Turner, K-8 Principal
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the agenda as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to accept the Principals' Reports as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Item #2 – Secretary’s Report

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Item #3 – Treasurer’s Report

Antonio Estrada made a motion to receive the Treasurer’s report as presented in the Board packet. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated May 22, 2019

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting dated May 22, 2019. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Operations

Suzie Mazella made a motion to approve K-8 Educational Materials in the amount not to exceed \$40,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve High School Educational Materials in the amount not to exceed \$15,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Technology Upgrade for K-12, with \$74,500.00 from the R&M Building Systems account and the balance from the Technology Equipment account in the amount not to exceed a total of \$90,575.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve BHSC (Buffalo Hearing and Speech) Agreement to provide therapy services for the 2019-2020 school year as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Optimal Therapy Associates Services contract for the 2019-2020 school year as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the stipend to pay for all committees and clubs as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the Girl Scouts Summer Program in the K-8 Building as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to purchase certain strategic property for the purpose of growth and expansion and authorize the Chair to execute the same. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to accept the Memorandum of Understanding with the Erie County Summer Youth Employment Program to use the K-8 building during the summer. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Mr. Kruger Yes

Motion passed.

Personnel:

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Jeanie Hendrix – K-8 Substitute – effective May 14, 2019
- Paula Fitzgerald – K-8 Substitute – effective June 20 2019
- Richard Roman – HS Social Studies – effective June 26, 2019
- Valarie Andrews – K-8 Substitute – effective June 21, 2019

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Carolyn Borowski – HS Substitute – effective June 6, 2019
- Scott Pughsley – HS Physical/Health Teacher –effective August 19, 2019

Motion seconded by William Kruger and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Vendors:

Daniel Wilczewski made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Moondance Cat – High School
- Anne Notarthomas – Develop PDF forms
- Miriam Albaneh – M Cupcakes ‘n’ Beyond – 8th Grade Moving up Ceremony

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes
Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Utica National Insurance Group for commercial and umbrella policies in the amount not to exceed \$67,939.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Wilczewski Yes
Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Cheryl Becker Dobbertin, Consultant for implementing Project Based Learning, K-12 Professional Development for the 2019-2020 School year in the amount not to exceed 13,200.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Wilczewski Yes
Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve Lowes for two (2) square steel picnic tables at 1159 Abbott Road in the total amount not to exceed \$2,095.08 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Wilczewski Yes
Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve Dobmeier Janitor Supply for K-8 maintenance equipment, disc auto scrubber, in the amount not to exceed \$7,795.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Wilczewski Yes

Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve RobMar Construction for concrete repair at 1001 Ridge Road in the amount not to exceed \$1,600.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve eDoctrina for a 1 year subscription for grades 3-12 curriculum and student support in the amount not to exceed \$6,108.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Fleury Risk Management, New York State School Safety Group for Workers Compensation insurance in the amount not to exceed \$4,012.80 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Safe & Civil Schools to provide three (3) trainings during the 2019-2020 school year in the amount not to exceed \$22,000.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Nicky's Folders for K-8 home and back folders in the amount not to exceed \$1,064.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Premier Agendas, Inc. for K-8 agendas for the 2019-2020 school year in the amount not to exceed \$1,798.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kohler Awning Inc. for 1159 Abbott Road in the amount not to exceed \$10,867.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kirisits & Associates for April 2019 services in the amount not to exceed \$5,095.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Additional Information

Public Participation

There were no questions from the public.

Adjourn

William Kruger made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 6:43 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary