

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
June 27, 2018 – 6:30 P.M.  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones at 6:33 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Suzie Mazella, Antonio Estrada, William Kruger

Excused: Anthony DeMarco

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, K-8 Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the agenda as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Antonio Estrada made a motion to accept the Principals' Reports as presented in the Board packet. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary's Report**

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Secretary's report as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #3 – Treasurer's Report**

Suzie Mazella presented the Treasurer's report for the period ending April 30, 2018, referring to the information included in the Board packet. William Kruger made a motion to receive the Treasurer's report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #4 – Regular Meeting Minutes dated May 23, 2018**

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated May 23, 2018. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

### **Operations:**

Suzie Mazella made a motion to approve the revised Bylaws as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Global Concepts Charter School Whistleblower Policy as approved by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Global Concepts Charter School Board of Trustees Resolution for Erie County Industrial Development Agency Series 2007 bonds, as recommended by the CEO and Chairman. (See attached.) Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Emergency Operation Plans for the High School, Fine Arts Center, and K-8 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve the Global Concepts Charter School Meal Program from NYS Education Department, USDA Child Nutrition Program as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve the Global Concepts Charter School Wellness Policy as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve vendors and amounts for curriculum, supplies, and material needs for K-8 (\$43,568.53) and High School (\$46,567.24) buildings in the amount not to exceed \$90,135.72, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes

Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to create and approve the position of a High School .5 Culinary Arts Instructor as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve the addition of High School Women's Soccer to the Athletics program for the 2018-2019 school year with a Head Coach stipend of \$2,200.00 and an Assistant Coach with a stipend of \$1,600.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve the addition of an Assistant Coach for a Girls Modified Basketball team for the 2018-2019 school year with a stipend of \$1,000.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to accept the donation of three (3) violins and one (1) viola valued at \$800.00 from Twin Village Music, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Kruger Yes

Motion passed.

**Personnel:**

William Kruger made a motion to accept the following resignation, as recommended by the CEO and Chairman:

- Xavier Williams – HS Substitute – effective May 24, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Colleen Basil – K-8 Substitute – effective date TBD
- David Estrada – HR Intern – effective date TBD
- Jessica Carroll – K-8 Long Term Sub (M. Vitrano’s leave) – effective date changed to May 14, 2018
- Marva Williams - District Social Worker – effective August 20, 2018
- Elizabeth Kozoduj - HS Math Teacher – effective August 20, 2018

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following position changes for the 2018-2019 school year as recommended by the CEO and Chairman:

- Kati Krol from Long Term Sub to permanent K-8 SpEd effective August 20, 2018
- Kelly Lewis from Sub to permanent HS Long Term Sub effective August 20, 2018
- Minna Kempf from part time K-8 Art Teacher to full time K-8/HS Art Teacher effective August 20, 2018

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following position change for the 2018-2019 school year as recommended by the CEO and Chairman:

- Denise Kern from full-time K-8 Nurse to Substitute Nurse – effective July 1, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

William Kruger made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Youth Advantage Inc. – STEM education
- Lisa Harty – HS Costumes – from Gala Funds
- Protective Technologies International – Hand Held Metal Detectors – HS
- Williams Florist – 8<sup>th</sup> grade Moving Up Ceremony
- Inter-State Studio & Publishing Company – K-8 Student Pictures and Yearbook
- Progressive Business Publications – HR Newsletter Subscription
- Renee Landrigan – HS Choreographer
- SAFGRU – Professional Development

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve new vendor Hudl for basketball video and analysis in the amount not to exceed \$1,300.00, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve HP for computer and support purchase in the amount not to exceed \$12,885.80, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve CDW-G for 100 student Chromebooks and license in the amount not to exceed \$21,150.00, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve CDW-G for four (4) Chromebook Carts in the amount not to exceed \$2,843.40, as recommended by the CEO and Chairman. Motion seconded by William Kruger and Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve tuition reimbursement for Elham Shairi, Grades 7-8 ENL Teacher, in the amount not to exceed \$824.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve tuition reimbursement for Nicholas Michalak, High School Counselor in the amount not to exceed \$1,000.00, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Premier Agendas, Inc. for grades 2-8 school agendas in the amount not to exceed \$1,797.00, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Davis-Ulmer Sprinkler Company to replace the K-8 fire alarm CPU in the amount not to exceed \$4,580.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve W.B. Mason for K-8 copy paper in the amount not to exceed \$1,975.62, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Mollenberg-Betz for replacing temperature zone controllers and thermostat in the amount not to exceed \$2,734.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for professional services in the amount not to exceed \$1,838.20, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Lumsden McCormick for Professional Services in the amount not to exceed \$1,000.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for March 2018 billing in the amount not to exceed \$4,850.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.



Suzie Mazella made a motion to approve Kirisits & Associates for April 2018 billing in the amount not to exceed \$3,620.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for May 2018 billing in the amount not to exceed \$2,965.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal services through April 2018 in the amount not to exceed \$16,382.60, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for services through May 2018 in the amount not to exceed \$4,967.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

### **Public Participation**

There were no questions from the public.

### **Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 6:48 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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Antonio Estrada, Vice Chair (Acting Secretary)  
GCCS Board of Trustees

**BOARD MEETING**  
**June 27, 2018**

**GLOBAL CONCEPTS CHARTER SCHOOL BOARD OF TRUSTEES**  
**RESOLUTION**

**WHEREAS**, on October 25, 2007, the Erie County Industrial Development Agency issued its \$8,275,000 Tax-Exempt Civic Facility Revenue Bonds (Global Concepts Charter School Project) Series 2007 (the “2007 Bonds”) for the benefit of Global Concepts Charter School (the “School”);

**WHEREAS**, the proceeds of the 2007 Bonds were used to purchase and construct improvements to the School facility at 1001 Ridge Road, Lackawanna, New York and to pay issuance costs of the 2007 Bonds;

**WHEREAS**, the School now desires to currently refund the outstanding principal balance of the 2007 Bonds (the “Refunding”) in order to take advantage of lower prevailing interest rates and reduce its borrowing costs and to enter into such other agreements as may be necessary to effect the foregoing, by means of refunding bonds to be issued by Buffalo and Erie County Industrial Land Development Corporation (the “Issuer”); and

WHEREAS, in connection with the Refunding, the School has engaged the services of Capital Market Advisors, LLC (“CMA”) as financial advisor for the School with CMA’s compensation to be paid upon closing of the Refunding;

WHEREAS, CMA has solicited proposals for the Refunding from underwriters and lenders and reviewed such proposals and its recommendations with the Finance Committee of the Board of Trustees of the School, which committee has recommended that the Board accept the underwriting proposal from RBC Capital Markets, LLC (“RBC”).

**NOW THEREFORE, BE IT RESOLVED THAT:**

RESOLVED, that based on the analysis of CMA and the recommendation of the finance committee of the Board of Trustees of the School, the RBC proposal for the underwriting of the Refunding and costs incidental thereto is hereby accepted, pursuant to which RBC would act as senior managing underwriter in connection with issuance of rated and unenhanced tax-exempt revenue bonds to be issued by the Issuer in an aggregate amount not to exceed \$7,700,000 the proceeds of which would finance the Refunding, issuance costs and the various reserve funds required under the terms of the RBC proposal and that each of the Chairman of the Board of Trustees or Chief Executive Officer of the School, acting alone, is hereby authorized, empowered and directed to enter into an investment banking agreement with RBC relating to the same; and it is further

RESOLVED, the actions of the Chief Executive Officer in authorization of the preparation and submission of an application and related documents and agreements to the Issuer for issuance of its tax-exempt revenue bonds in connection with the Refunding (the “Bond Application”), and that the execution, delivery, and performance by the School of the Bond Application and all such instruments, agreements and documents required by, under or in connection with the Bond Application to be executed, delivered or performed by the School, each such writing in form and substance approved by the Chairman of the Board of Trustees or the Chief Executive Officer of the School upon advice of counsel, such person’s signature thereon being conclusive evidence of such approval, are hereby approved, adopted, and authorized in all respects by and on behalf of the School; and it is further

RESOLVED, that each of the Chairman and the Chief Executive Officer acting alone, upon advice of counsel, is hereby authorized, empowered and directed to take all such action on behalf of the School as such person may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

The above Resolution was duly adopted on June 27, 2018 by the Global Concepts Charter School Board of Trustees

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Secretary