

Global Concepts Charter School
Monthly Board of Trustees Meeting
June 28, 2017 – 6:30 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter High School, 30 Johnson Street, Lackawanna, New York 14218, and called to order by Dawan Jones at 6:30 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Liz Mastromatteo, Acting High School Principal
Lynda Spahr, Board Clerk

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

Principals' Reports

Liz Mastromatteo, Acting High School Principal, announced that they have completed all final and regent exams.

Mr. Greer took a select group of students to the UB Gene Annotation Program.

Seniors completed their final senior thesis presentations. They graduated Saturday, June 24th.

A new receptionist was hired for the High School. For the 2017-2018 school year, we hired a new Math Teacher, and filled the Honors teacher/Credit Recovery position.

This concludes my report.

Mr. Jones stated that Jack Turner's K-8 Principal's report will be received and filed.

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #2 – Secretary's Report

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Secretary's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #3 – Treasurer's Report

Suzie Mazella presented the Treasurer's report for the period ending April 30, 2017 referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. Antonio Estrada made a motion to receive the Treasurer's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #4 – Regular Meeting Minutes for May 24, 2017

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting dated May 24, 2017. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Operations

Antonio Estrada made a motion to approve the CIA (Committee on Curriculum, Instruction and Assessment) Scope of Work, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve Safe & Civil Schools Tier 1 – Multi-Tiered Systems of Training Supports Services for 2017-2018

- Contracted through Safe & Civil Schools – \$31,500.00
- Contracted through Pacific Northwest Publishing – \$9,610.00 Plus S&H

for a total not to exceed \$41,110.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve McCandles Marketing Communications Proposal for Marketing and Public Relations, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve the proposal for Teachers College Reading and Writing, Heinemann Publishing, for Grades K-6 classroom libraries and shelves from Title 1 funds in the amount not to exceed \$44,130.68, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve Really Good Stuff for classroom library rack with bins and dividers from Title 1 funds in the amount not to exceed \$2,209.09, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve the K-8 curriculum order for the 2017-2018 school year in the amount not to exceed \$48,361.04, with \$1,528.00 from the Software budget line and \$6,833.00 from the Other Expenses budget line, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve the K-8 additional supplies purchase for the 2017-2018 school year in amount not to exceed \$7,018.85 with funds from the Classroom Supplies budget line, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the High School curriculum order for the 2017-2018 school year in the amount not to exceed \$19,616.41, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Twin Village Music for band instruments for the 2017-2018 school year in the amount not to exceed \$7,673.00 with \$3,000.00 from the High

School instrument budget and \$4,673.00 from the K-8 instrument budget. Anticipated offset with an estimated \$3,450.00 income with band rental fees. Recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve The String House for instruments for the grades 4-10 String Orchestra program for the 2017-2018 school year in the amount not to exceed \$2,525.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Monaco's Violin and Music Centre for instruments for the grades 4-10 String Orchestra program for the 2017-2018 school year in the amount not to exceed \$2,535.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada and Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the Summer Program collaborative with the Lackawanna Summer Youth Program, effective July 10, 2017 to August 18, 2017, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the Summer Curriculum Proposals for the High School, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the contract with Buffalo Hearing and Speech to provide therapy services for the 2017-2018 school year, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the contract with OTASI (Optimal Therapy Associates Services) for the 2017-2018 school year, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve creation of the Buildings and Grounds Maintenance District Supervisor position as recommended by the CEO and Chairman. Motion seconded by Antonio. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the Lead Maintenance Worker, High School, part time, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve creation of a second Student Development Coordinator K-8, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Personnel

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Amanda Mills – High School Academic Enrichment Teacher – effective June 30, 2017
- David Ehrle – effective June 12, 2017

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion for the emergency conditional appointment of the following pending satisfactory background, drug test and fingerprint clearance, as recommended by the CEO and Chairman:

- Emily Tronolone – High School Math Teacher – effective TBD
- Timea Braun – High School ELA Teacher – effective TBD
- Ilana Conmy – High School Receptionist – effective July 5, 2017
- Gwen Conway – District Data Coordinator – effective July 10, 2017
- William Ryder – High School ISS Teacher – effective TBD

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the 2017-2018 staff list, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the 2016-2017 GCCS Staff Buy Back list, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following 2016-2017 school year K-8 and High School Mentor stipends at \$500.00 each, as recommended by the CEO and Chairman:

- Jill Boals
- Ashley Joyce
- Julie Mullen
- Stacey Pastore
- Mary Lawrence
- Karen Romance
- Amy Urbank
- Amy Rabb
- Ashley Toy
- Elham Shairi
- Jack Graham
- Julia Ramsdell
- Jennifer Peasland
- Rebecca Poremba
- Anthony Mackiewicz
- Mary Schroeder
- Ben Morton

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve coaching stipends for the following as recommended by the CEO and Chairman:

- Jack Graham – Track Head Coach – \$2,200.00
- John Klein – Track Assistant Coach – \$1,600.00
- Jared Greer – Floor Hockey Coach – \$1,000.00

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion the following 10-month K-8 and High School employees for summer work from June 26, 2017 through September 1, 2017 at the current rate of pay including the scheduled pay increase as of July 1, 2017, as recommended by the CEO and Chairman:

- Tammy Gatzke
- David Primosch
- Shannon Giovino
- Roxanne Zbigniewicz
- William Siebert
- Clifton Myles
- Rebecca Smith

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve CIA Committee stipends, prorated, for the 2016-2017 school year for the following, as recommended by the CEO and Chairman:

- Bryan Whitley-Grassi, Chairman – \$2,800.00
- Mary Schroeder – \$400.00
- Dawn Cich – \$400.00
- Jared Greer – \$400.00
- Ashley Joyce – \$400.00
- Jennifer Peasland – \$400.00
- Kelly Pompo – \$400.00
- Sean Petro – \$400.00
- Jennifer Payne – \$700.00

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve Milburn Hotel/Conference at Teachers College Seminar for Michael Vitrano, Grade 7 ELA Teacher in the amount not to exceed \$1,939.50, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Vendors

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- DWC Mechanical, Inc. – service leaking High School roof

- LibrarySkills.com – K-8 library signage

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve MJC Educational Consultants for CIA coaching in the amount not to exceed \$1,125.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to supplement the 8th grade Cedar Point trip and Moving Up Ceremony in the amount not to exceed \$2,000.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Lucarelli's Banquet Center for the 8th grade Moving Up Luncheon in the amount not to exceed \$4,002.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve EAI Education for High School Math department calculators in the amount not to exceed \$3,330.66, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve WB Mason for office furniture for the Administration Building, 1159 Abbott Road, in the amount not to exceed \$1,512.73, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve SLR Contracting & Service to install a pocket door at the Administration Building in the amount not to exceed \$1,928.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for April billing in the amount to exceed \$2,560.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal fees in excess of the monthly retainer in the amount not to exceed \$22,848.50, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal services in the amount not to exceed \$8,130.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal services in in the amount not to exceed \$5,778.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Mollenberg-Betz for HVAC preventative maintenance contract for a total not to exceed \$28,800.00 for the following locations, as approved by the CEO and Chairman:

- Ridge Road, K-8 – \$13,600.00
- High School – \$9,600.00
- Fine Arts Building – \$4,120.00
- Administration Building – \$1,480.00

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Premier Agenda for 2017-2018 agendas for grades 2-8 in the amount not to exceed \$1,797.00, as approved by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Nicky’s Folders for ‘home and back’ folders for every K-8 student in the amount not to exceed \$1,029.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to enter into executive session to discuss a personnel issue. Motion seconded by Antonio Estrada. The time is 6:50 p.m. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to return to the regular session. Motion seconded by Antonio Estrada. The time is 6:58 p.m. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Additional Information

2017-2018 School Calendar, revised 6/12/17

Public Participation

Questions from the public were heard and answered.

Adjourn

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 7:20 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary