

Global Concepts Charter School
Monthly Board of Trustees Meeting
May 24, 2017 – 7:00 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at the Global Concepts Charter High School, Ruben Santiago-Hudson Fine Arts Center, 168 Roland Avenue, Lackawanna, New York 14218, and called to order by Dawan Jones at 7:00 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Liz Mastromatteo, Acting High School Principal
John Turner, Acting K-8 Principal
Lynda Spahr, Board Clerk

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

New Business

Principals' Reports

Liz Mastromatteo, Acting High School Principal, announced that the Prom was held at La Galleria in Orchard Park on May 12th.

The annual honor student trip to Darien Lake was May 22nd. Almost 75 students attended. They had to have an average of 90 or above all three quarters.

The National Honor Society Spring Induction Ceremony was held on May 17th. We inducted 12 new students.

We completed instant admissions for Niagara Community College on May 17th. All of our students had a chance to apply.

The Theater classes will be putting on a performance of ‘Almost, Maine’ on June 2 and 3. This concludes my report.

Jack Turner, K-8 Principal, started his report with enrollment. Kindergarten screenings are scheduled June 6-8. Teachers are creating intentionally constructed class lists for our next school year.

Regarding New York State Assessments: Math was successfully completed. NYSESLAT ENL speaking, listening, reading and writing portions were May 8-19.

He hired a new substitute and interviews are ongoing for more.

Our second grade team secured a grant valued at over \$3,000.00 with Arts Partners for Learning through Young Audiences. Global Concepts generously matched \$500.00.

The BEAM (Buffalo Engineering Awareness for Minorities) Club met these past two months and had a successful competition in May.

The Darien Lake Music Fest trip for elementary violins was May 23rd and the middle school trip was May 18th.

Our Kindergarten Summer Readiness School is currently being planned. We are naming staff. Students are being recruited during screening.

Upcoming events include the Annual Olympics on June 9th, and continuing field trips. This concludes my report.

Antonio Estrada made a motion to accept the Principals’ Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Item #2 – Secretary’s Report

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report as stated. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Item #3 – Treasurer’s Report

Suzie Mazella made a motion to table the Treasurer’s Report until the next Board meeting as we are still waiting for details to complete the report. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Item #4 –Regular Meeting Minutes for April 26, 2017

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting dated April 26, 2017. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Operations

Antonio Estrada made a motion to approve the 2017-2018 Budget, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows.

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Antonio Estrada made a motion to approve Tri-Delta for a back-up system upgrade in the amount not to exceed \$24,336.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |

Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Personnel

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Emily Dorward – K-8 Substitute Teacher – effective May 15, 2017

Motion seconded by Antonio Estrada. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve four (4) certified teachers for the Kindergarten Readiness Summer School at 1001 Ridge Road in the amount not to exceed \$4,389.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve the summer proposal for High School Guidance Counselors, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve Hampton Inn/Conference at Teachers College Seminar for Dawn Cich, K-8 Reading Teacher, in the amount not to exceed \$1,859.30, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes

Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Vendors

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- National Student Clearinghouse for alumni tracking
- Michael Bennett
- Clayborn Twitty
- H & H Consulting

Motion seconded by Anthony DeMarco and Antonio Estrada. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve WB Mason for office furniture, including four (4) offices, reception area, and conference room, at the Administration Building, 1159 Abbott Road, in the amount not to exceed \$15,756.97, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Matt Kandefer, Inc. to repair grinder pumps and troubleshoot system at 1001 Ridge Road in the amount not to exceed \$ 4,738.24, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Davis-Ulmer to replace, program, and install 3 outdoor security cameras, at 1001 Ridge Road in the amount not to exceed \$2,490.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve Davis-Ulmer for K-8 alarm/security system upgrade in the amount not to exceed \$1,750.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve DTF Security for a security system at the Administrative Building, 1159 Abbott Road, in the amount not to exceed \$1,682.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve Kirisits and Associates for March billing in the amount not to exceed \$1,330.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows.

| | |
|-------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Kruger | Yes |

Motion passed.

Public Participation

Questions from the public were heard and answered.

Adjourn

Antonio Estrada made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 7:31 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary