

Global Concepts Charter School
Monthly Board of Trustees Meeting
March 27, 2019 – 7:00 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones by at 7:02 p.m. This meeting combines February, cancelled by weather, and March 2019 meetings.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Liz Mastromatteo, High School Principal
Jack Turner, K-8 Principal
Lynda Spahr, Board Clerk

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

New Business

Principals' Reports

Liz Mastromatteo, High School Principal:

We are continuing to interview for a Physical Education Teacher, a Social Worker, and a long-term ELA substitute position

The High School completed all mid-terms and regents exams in January. It was a successful event.

The High School Safe and Civil Team is continuing to review or current plan and make improvements.

The honors students had their quarterly Honors Breakfast on Friday, February 15th.

We had our annual Sweetheart/Valentine's Day Dance on Friday, February 15th. We had around 100 students attend.

The annual Blood Drive was held on Friday, February 15th. We had approximately 50 people donate.

We have started the Taste of Global.

We have started planning for the Master Schedule next year.

The Career Fair was held on March 13, with approximately 20 different careers represented.

The Model UN students competed in the Model UN competition. They represented Yemen.

Our annual Band Concert was held at the K-8 building. We did an outstanding job.

The 8th grade Signing Dinner too place on Thursday, March 21.

The 10 grade and Global students heard from a Holocaust Survivor, Dr. Herman Stone. He gave a moving speech on his experiences.

April 10th – Taste of Global

Jack Turner, K-8 Principal:

- Currently hiring a Middle School Spanish Teacher and Social Worker.

Safe and Civil Schools

- Using Change Process to refine hallway procedure, currently creating lesson plans to teach new practices to staff. Also, two sub-committees have been created – one to refine the master schedule and another to implement a Code of Character GATORS.

Professional Development

- K-6 Science Teachers deconstructing and mapping new standards as well as identifying new resources for effective science instruction.
- Middle School Teachers working with High School colleagues to align 7-12 curriculum
- All teachers working to articulate curriculum I each subject matter
- CTLE being offered in-house Professional Development

Middle School Incentive Program

- 8th grade Teacher Alycia Guarisco is leading staff and students in a effort to identify social skills and characteristics that we want GCCS students to display, and offering incentives to students who meet those targets.

Runway Robots

Runway Robots is a program designed through Mission (formerly Computers for Children). It is an 8 session program designed to use engaging techniques to instruct female in grades 6-8 in a process to present them with fashion technology and includes elements of robotics, coding, chemistry, and physics. The club is led by Danielle Huber and meets Thursday afternoons.

Running Club

Track Coach Whitley Viggiano has established a running club for students to get fit and also get prepared for track.

Girls on the Run, and Heart and Sole

GCCS continues to have a chapter of Girls on the Run for girls in grades 3-5. This year we are adding Heart and Sole, the GOTR extension for girls in grades 6-8. Both these clubs inspire girls to be joyful, healthy, and confident using a fun, experienced-based curriculum which creatively integrates running. These clubs are being run by Ms. Dorward, Mrs. Ptak, and Mrs. Prise.

Safety Procedure Review Week

The School Safety Team has organized our first Safety Procedure Review Week. The team presented a review of all safety procedures at the most recent staff meeting. Teachers will be reviewing all procedures with students this week.

Events

- Boys and Girls Basketball seasons are wrapping up
- Girl Scouts are ongoing
- New Chess season opening
- K-3 Violin trip to Kleinhans on March 12
- Spirit Week took place February 11-16. It wrapped up with a staff/student basketball game.
- Professors from Buffalo State College will present “Wind Power” to our 5-8 Band on March 21st.

Antonio Estrada made a motion to accept the Principals’ Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Item #2 – Secretary’s Report

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Secretary's report as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Item #3 – Treasurer's Report

Suzie Mazella presented the Treasurer's report for the period ending January 31, 2019, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. Antonio Estrada made a motion to receive the Treasurer's Report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Item #4 – Regular Meeting Minutes dated January 23, 2019

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated January 23, 2019. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Operations:

Daniel Wilczewski made a motion to approve GCCS Summer Program in collaboration with the following as recommended by the CEO and Chairman:

- Lackawanna Youth Empowerment
- Men In Action

- Mt. Olive Baptist Church
- Access of WNY
- Willie Hutch-Jones Sports Clinic

Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve the following new positions as recommended by the CEO and Chairman:

- CTLE (Continuing Teacher & Learning Education) Point Person/Job Coach
- Full-Time High School Culinary Teacher

Motion seconded by Anthony DeMarco and Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve the GCCS Travel Policy as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve the GCCS Conference Policy as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to redirect investments in the M&T Securities account to Treasury Bill/Notes and authorize the Chairman to execute the transaction as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve attendance at the National Charter School Conference, June 30-July 3, 2019 in Las Vegas, Nevada as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve attendance at the National Safe and Civil School Conference, July 14-18, 2019 in Portland Oregon as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve the first phase of the new Greenspace Project, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve the contract with Telco Construction as contractor for the Greenspace Project, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Daniel Wilczewski made a motion to approve renewal of 12-month term contract at 7% fee with Adelmann-Palmisano Architects as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Personnel:

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Benjamin Morton – HS Physical Education/Health Teacher – effective February 15, 2019
- Marva Williams – District Social Worker – effective February 15, 2019
- Nicolette Gaeta – Middle School Spanish Teacher – effective February 15, 2019
- Scott Ackerman – K-8 Substitute – effective March 29, 2019

Motion seconded by Suzie Mazella. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Timothy Cook – K-8 Maintenance – effective date February 20, 2019
- Suzann Tighe-Cushman – HS Substitute Teacher – effective date February 25, 2019
- Timothy Benner, Jr. – HS Long Term ELA Substitute – effective March 11, 2019
- Amanda Allaire – School Social Worker (K-12) – effective April 1, 2019

Motion seconded by Suzie Mazella. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Chef Works – High School student uniforms
- JW Pepper – K-8 Music
- D & M Refrigeration – Repairs
- McMaster Carr – Facilities maintenance supplies
- AASA – School Superintendents Association
- 84 Lumber – Building Supplies

Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve new vendor St. Columba-Brigid Teen Center for Mentor training for Global students in the amount not to exceed \$1,725.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve Al-Ross for Bald for Bucks for Roswell Park T-shirts in the amount not to exceed \$1,160.00 as recommended by the CEO and Chairman. Motion seconded by Daniel Wilczewski and Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |

Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Tri-Delta Office for Office subscription 1 year renewal in the amount not to exceed \$2,949.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve McCandless Marketing & Media for ads in Buffalo Business First in the amount not to exceed \$1,895.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve DFT Security for a Service/Maintenance 1 year agreement for GCCS buildings security and replacing K-8 dome cameras in the total amount not to exceed \$4,199.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve Battaglia & Associates for preparation of National School Lunch Program applications in the amount not to exceed \$1,800.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for superintendent hearings in the amount not to exceed \$1,889.50 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery, LLP for services through January 31, 2019 in the total amount not to exceed \$5,378.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

| | |
|----------------|-----|
| Mr. Estrada | Yes |
| Ms. Mazella | Yes |
| Mr. DeMarco | Yes |
| Mr. Wilczewski | Yes |
| Mr. Kruger | Yes |

Motion passed.

Additional Information

K-8 Staff and Teacher of the Quarter Awards presented by Jack Turner, K-8 Principal:

- Staff - Debra Harzynski, Monitor
- K-4 - Claudia Johnson, Kindergarten
- 5-8 - Alycia Guarisco, Grade 6

High School Staff and Teacher of the Quarter Awards presented by Liz Mastromatteo, High School Principal:

- HS Staff - Kate Rapp
- HS Teacher - Alicia Salmon

February and March 2019 K-8 Student of the Month Awards presented by Jack Turner, Principal

February 2019:

Kindergarten, nominated by Mrs. Dent – Leanna Juran
Grade 1, nominated by Mrs. Brown – Roman Fraterrigo
Grade 2, nominated by Ms. Huber – Khadija Fletcher
Grade 3, nominated by Mrs. Werner – Sky Blodgett

Grade 4, nominated by Mrs. Amann – Noor Faroun
Grade 4, nominated by Mrs. Puchalski – Aleena Dhalai
Grade 5, nominated by Mrs. Winkler – Matthew Melendez
Grade 6, nominated by Mrs. Dietz – Khloe Monnin
Middle School Math, nominated by Mrs. Lawrence – Maram Abaddi
Middle School ELA, nominated by Ms. Guarisco – Chloe Kerns
Middle School Science, nominated by Ms. Wisniewski – Malak Al Hobabi
Middle School Social Studies, nominated by Mr. Vella – Basheer Al-Humakaini
Home & Careers, nominated by Mrs. A. Urbank – Antwan Threeths
Strings, nominated by Mrs. Savka – Athena Smyntek
Physical Education, nominated by Mr. Kubera – Christian Dixon
Health, nominated by Mr. Mondello – Esa Jumjum
Art, nominated by Mrs. Pastore – Ian Rugg
Arabic, nominated by Ms. Ali – Kayla Buziak
Industrial Technology, nominated by Mr. Reimers – Sophia Shari
Counselor, nominated by Ms. Boals – Lucas Patronik
ENL, nominated by Ms. Shairi – Adel Yahya
Reading, nominated by Mrs. Payne – Lena Alomary
Math, nominated by Ms. Iglewski – Sierra Rodriguez

March 2019:

Kindergarten, nominated by Mrs. Hajduk – Anita Cartwright
Grade 1, nominated by Mrs. Schlager – Nagi Almontaser
Grade 2, nominated by Ms. Lozanovski – Fahd Elbaneh
Grade 3, nominated by Ms. Dorward – Samira Albanna
Grade 4, nominated by Mrs. Joyce & Ms. Cook – Layla Fletcher
Grade 5, nominated by Mrs. Mullen – Jaslene Rivera
Grade 6, nominated by Ms. Krajewski – Jaya Ware
Middle School Math, nominated by Mr. Wlosinski – Mohammed Alhumaikani
Middle School ELA, nominated by Mr. Vitrano – Joseph Mhgan
Middle School Science, nominated by Ms. Wisniewski – Anabella Rosa
Middle School Social Studies, nominated by Mr. Vella – Nuraldeen Abdul-Aziz
Home & Careers, nominated by Mrs. A. Urbank – Ian Rugg
Strings, nominated by Mr. Struckmann – David Haj
Health, nominated by Mr. Agro – Alhassane Balde
Art, nominated by Mrs. Pastore – Samira Albanna
Music/Ensemble, nominated by Ms. Labounty – Ava Whitaker
Spanish, nominated by Ms. Tryon – Kaydence Campbell
Arabic, nominated by Mrs. Khoury – Moheeb Furwan
Industrial Technology, nominated by Mr. Reimers – Samyah Awas
Counselor, nominated by Ms. Prise – Sydney Bowens
ENL, nominated by Mrs. Perez – Fahd Yahya
Reading, nominated by Ms. Ellison – Suenia Numan
Math, nominated by Mrs. Polino – Jayla Kilbury
Special Education, nominated by Ms. Storey – Jordan Torres

The Board and attendees congratulated the winners.

Public Participation

Lynn Dixon, Erie County Legislator, acknowledged Global Concepts for fifteen years of school and service to the community. The proclamation read, in part, “The Legislature of Erie County on January 17, 2019, passed a resolution to recognize and celebrate the Fifteenth Anniversary of Global Concepts in Lackawanna, New York.”

Questions from the public were heard and answered.

Adjourn

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 7:48 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary