

Global Concepts Charter School
Monthly Board of Trustees Meeting
March 28, 2018 – 7:00 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones at 7:02 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Jack Turner, K-8 Principal
Liz Mastromatteo, High School Principal
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the agenda as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

Principals' Report

Liz Mastromatteo, High School Principal, started with a presentation from Student Representative, Sydney Wysocki.

The 11th grade class attended the National College Fair at the Buffalo Convention Center on March 21st. They were able to speak with representatives from over 100 national colleges and universities.

The Taste of Global is March 28th at the High School.

Our seniors completed instant admissions for Niagara Community College.

The Model UN students went and competed in the Model UN competition at UB and did a great job. The Foreign Literature and Film students went to the George Eastman Museum in Rochester. The theater students went to the Irish Classical Theater to see 'The Night Alive.'

The 8th grade Signing Dinner took place on Tuesday, March 20th. We welcomed all new 8th graders for next year. It was our largest one to date.

On March 27th the 10th grade ELA and Global students heard from Holocaust survivor, Dr. Herman Stone. He gave a moving speech on his experiences.

This concludes my report.

Jack Turner, K-8 Principal, started with Safe Schools Against Violence (SAVE). A plan is being created to better address all aspects of school safety. We will train staff on how to handle and active shooting, not just a lock-down. This will be an ongoing conversation over the next few months.

We are bridge building with our first responders. We had walk-throughs for three days. The purpose is to know our building and how they can be most helpful in an emergency.

As of March 21st we have 276 applications for K-8, including a wait-list at every level for September. We are currently hiring substitutes, an on-going process. Open House events were held on March 22nd and 27th.

New York State ELA Assessments will be administered on Wednesday, and Thursday, April 11 and 12 with make-ups on Monday and Tuesday, April 16 and 17. They will be scored on Wednesday, April 18. New York State Math Assessments will be administered on Tuesday, and Wednesday, May 1 and 2, with make-ups on Friday, May 4, and Monday, May 7. These exams will be scored on Tuesday, May 8. Procedures for administration have been reviewed with staff. There is no school on scoring days.

Safe and Civil Schools – Foundations team is meeting and addressing the following areas this year: auditorium at dismissal, hallways during the day and, cafeteria in morning and during lunches. The Team has taken steps to adjust procedures and train staff on our dismissal procedures. An initial plan of adjustments for our hallways in the morning has been submitted to staff for feedback.

We continue to work on our new middle school structures, with co-teaching in 7th and 8th grade ELA and math. The walkthrough with the representative from New York State and our consultant and their feedback shows the level of middle school individualized instruction is impressive. The Student Advisory Council is meeting ongoing and will be making videos to help us review our safety procedures.

Administration and staff will be meeting with a representative from SUNY Fredonia to create a plan to train staff in NextGen standards and better establish curriculum at each grade level. The Principal and two staff attended the West Regional Conference introducing NextGen ELA and Math standards.

The master schedule is being created.

School events include Girl Scout Troop 34209 meeting on the 3rd Thursday and last Wednesday of every month. Grade 2 took a trip to Shea's Buffalo Theater, and grade 3 are going to the Theatre of Youth. We held a District Band Concert. We met with grade 3 families about the New York Assessments that students will be taking for the first time. Global Concepts is also co-sponsoring the 'Girls on the Run' program. We have 15 girls training twice a week for a 5K run.

Regarding bussing, the Global Concept held two productive meetings with Lackawanna, including their new assistant superintendent. Our goal is to get more than six buses.

This concludes my report.

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #2 – Secretary's Report

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Secretary's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #3 – Treasurer's Report

Suzie Mazella presented the Treasurer's report for the period ending January 31, 2018, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. Antonio Estrada made a motion to receive the Treasurer's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated February 28, 2018

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated February 28, 2018. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Operations:

Anthony DeMarco made a motion to appoint Marjorie Sciolino to Assistant to Business Manager, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve Professional Property Accents Inc. 2018 landscaping season for the following, as recommended by the CEO and Chairman:

- Central Office – 1159 Abbott Road
- K-8 – 1001 Ridge Road
- High School / Fine Arts Center – 30 Johnson Street & 168 Roland Avenue

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve a Summer 2018 collaboration between Global Concepts Charter School, Lackawanna Youth Empowerment Program, Inc., and Men in Action

Mentoring Program, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve a Summer 2018 program/collaboration between Global Concepts Charter School, Lackawanna Youth Bureau, and ACCESS of Western New York, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve a Summer 2018 program/collaboration between Global Concepts Charter School's Ruben Santiago-Hudson Fine Arts Learning Center and Mount Olive Missionary Baptist Church, Inc., as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve expanding the Athletics Program by adding a Global Bowling Team and a coach to be paid a stipend of \$700.00 for the 2017-2018 season, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve/adopt a revised Procurement Policy, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve a Corrective Action Plan to the Office of State Comptroller, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Personnel:

Anthony DeMarco made a motion to accept the following resignations, as recommended by the CEO and Chairman:

- Laurretta Szykowski – HS Math Teacher – effective March 16, 2018
- Charles Burns – K-8 Cleaner – effective February 21, 2018
- Clifton Miles, Jr. – HS Monitor – effective February 9, 2018
- William Ryder – HS ISS Teacher – effective January 2, 2018
- Melissa Covrett – HS Cleaner – effective February 14, 2018
- Caseyann Kormanec – K-8 Monitor – effective March 3, 2018
- Elizabeth Van Harken – HS Substitute – effective March 23, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Antwan Anderson – HS Monitor – effective March 5, 2018
- Wendell Giles – HS Monitor – effective March 8, 2018
- Tabitha Izard – HS Spec. Ed. Teacher – effective March 26, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors, as recommended by the CEO and Chairman:

- Glen Products, Inc. – K-8 furniture repair
- HJS Supply – maintenance equipment repair
- Stump’s Party – High School prom items
- Buffalo State – processing fee for High School graduation
- Campbell Student Union – space reservation High School graduation
- Buffalo State NYS University Police – police for High School graduation
- Great American Opportunities – Freshman fund raiser
- GoldAllure – Social Media Marketing firm
- Buffalo Marriott Harborcenter – reservations for a Gala 18 guest
- SAFGRU – Active Shooter Preparedness Training Seminars
- Wegmans Food Markets, Inc.

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor WNY STEM for Partnership Program Services in the amount not to exceed \$1,200.00, as recommended by the CEO and Chairman.

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve TPNY Michael Burton Studio for Gala 18 designs in the amount not to exceed \$2,000.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Salvatore's Italian Garden for catering at the April 14th Gala at WNED Studios in the amount not to exceed \$8,620.00, as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Safe & Civil Schools for staff training, six (6) days, in the amount not to exceed \$29,600.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve SchoolMint for subscription license renewal for 2018-2019 school year in the amount not to exceed \$8,000.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Tri-Delta subscription renewal for Microsoft Office Pro Plus in the amount not to exceed \$2,700.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery, LLP for legal services/contract negotiations through January 31, 2018 in the amount not to exceed \$20,571.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Telco Construction for masonry repairs at 30 Johnson Street in the amount not to exceed \$23,700.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for Superintendent Hearings in the amount not to exceed \$1,036.90, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. DeMarco Yes
Mr. Kruger Yes

Motion passed.

Additional Information

March Student of the Month Awards – Presented by Jack Turner, K-8 Principal

Kindergarten, nominated by Mrs. Hajduk – Annabelle Cartwright
Grade 1, nominated by Ms. Schlager – Maisen Munassar
Grade 2, nominated by Ms. Lozanovski – Sky Blodgett
Grade 3, nominated by Ms. Dorward – Emmanuel Bush
Grade 4, nominated by Mrs. Joyce – Roman Militello
Grade 5, nominated by Mrs. Mullen – Genesis Thompson
Grade 6, nominated by Mr. Myers – Dominick Rogers
MS Math, nominated by Mr. Wlosinski – Byan Afif
MS ELA, nominated by Mr. Vitrano – Ghaleb Mohsin
MS Science, nominated by Ms. Wisniewski – Aliyah Ahmed
MS Social Studies, nominated by Mr. Rupp – Mutaz Ahmed
Home & Careers, nominated by Mrs. A. Urbank- Frelic Nyanziriyé
Strings, nominated by Mr. Struckmann – Aissata Baldé
Physical Ed., nominated by Ms. H. Urbank – Stacey Pham
Art, nominated by Mrs. Pastore – Naseem Saeed
Music/Ensemble, nominated by Mrs. Wing – DeJuan Long
Spanish, nominated by Ms. Gaeta – Jayde Rucinski

Industrial Technology, nominated by Mr. Reimers – Unique Richards
Counselor, nominated by Mrs. E. Wurl – Emily Kandler
ENL, nominated by Ms. Shairi – Roqiah Albajari
Reading, nominated by Mrs. Winters – Joel Rodriguez
Math, nominated by Mrs. Polino – Abdulrezaq Mohsin
Special Ed., nominated by Mrs. Salleh – Xavier Scott

The Board and attendees congratulated the winners.

Public Participation

Questions from the public were heard and answered.

Adjourn

William Kruger made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 8:03 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary