

Global Concepts Charter School
Monthly Board of Trustees Meeting
December 28, 2016 – 7:00 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at the Global Concepts Charter High School, 30 Johnson Street, Lackawanna, New York 14218, and called to order by Dawan Jones at 7:05 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, William Kruger

Excused: Anthony DeMarco

Absent:

Other Attendees: Tracy McGee, High School Principal/Interim CEO

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Item #2 – Secretary's Report

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to

accept the Secretary's report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Item #3 – Treasurer's Report

Suzie Mazella presented the Treasurer's report for the period ending September 30, 2016, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. Antonio Estrada made a motion to receive the Treasurer's report as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Item #4 –Regular Meeting Minutes for November 30, 2016

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting dated November 30, 2016. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Operations

Antonio Estrada made a motion to receive the three (3) months financial statement ending September 30, 2016, from Kirisits & Associates as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to receive the S & P Global Ratings Report as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. Kruger Yes

Motion passed.

Personnel

Suzie Mazella made a motion to approve the following resignations as recommended by the CEO and Chairman:

- Xavier Williams – HS Substitute Teacher – effective December 12, 2016
- Sarah Malczewski – HS Math Teacher – effective January 3, 2017

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Rachael Mulhisen as temporary Substitute for Ashley Toy, on disability from December 8 – January 12, 2017. Motion seconded by Antonio Estrada.

Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion Laurie Westoven-Sander changing position from long-term Substitute to full-time Teacher, effective December 9, 2016, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to appoint Karen Romance as K-8 Special Education Teacher/Coordinator with a stipend of \$3,805.00, and retro pay of \$1,024.43, effective December 14, 2016 payroll, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Vendors

Antonio Estrada made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Digital Challenger – phonics books for ENL students
- Continental – vocabulary books and teacher’s guide for ENL students
- Pro-Ware, LLC – subscription renewal
- B + R Auto Accessories – Promotional items
- Fairfield Inn & Suites Albany – Hotel Room for Professional Development Conference
- Sweet Hospitality Group – High School

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve new vendor Discipline Associates for Brian Mendler, Professional Development Day presenter, December 14, 2016, in the amount not to exceed \$3,000.00 to be paid with Title 11 funds, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve new vendor Manhattan Theatre Club for sixty (60) student/guest tickets to a play, in the amount not to exceed \$1,800.00 from the Gala Fund line, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Grand Tours for transportation to a theater in New York City for a play, in the amount not to exceed \$3,000.00 from the Gala Fund line, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Mollenberg-Betz for replacing the heat exchange in the High School kitchen unit in the amount not to exceed \$3,035.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Lumsden McCormick for progress billing for professional services in the amount not to exceed \$11,500.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ Attorneys for superintendent hearings in the amount not to exceed \$1,015.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for legal services in the amount not to exceed \$2,491.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for professional services through October 31, 2016 in the amount not to exceed \$3,258.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for year-end paperwork in the amount not to exceed \$2,140.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Palmisano Architecture & Design for document fees in the amount not to exceed \$6,932.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes
Ms. Mazella Yes
Mr. Kruger Yes

Motion passed.

Public Participation

There were no questions from the public.

Adjourn

William Kruger made a motion to adjourn. Motion seconded by Suzie Mazella and Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 7:15 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary