

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
January 23, 2019 – 7:00 P.M.  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones by at 7:01 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO  
Liz Mastromatteo, High School Principal  
Jack Turner, K-8 Principal  
Lynda Spahr, Board Clerk

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Anthony DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Liz Mastromatteo, High School Principal - We are continuing to interview for building substitutes and starting to interview for a long-term ELA Substitute Teacher

The High School is having our mid-term and January Regents exams the week of January 22-25.

The High School Safe and Civil Team changed their meeting time and has been meeting twice a month. We are currently looking at collecting data to support our initiative to evaluate its

effectiveness. Our survey to teachers showed a positive change. We had a positive training from Jacob Edwards, our National Trainer.

The Safety Team met on Monday to review all of our safety procedures.

We are continuing to work with WNY STEM. We met with the new Executive Director on January 15<sup>th</sup> to plan out the rest of the year.

The 8<sup>th</sup> Grade Signing Dinner is scheduled for Thursday, March 21, from 6:00-7:30 pm. We are working on getting the invitations out to our 8<sup>th</sup> Grade students within the next two weeks.

Ms. Severino and Ms. Saif are planning events around World Hijab Day on February 1<sup>st</sup>. We are having a fundraiser to offset costs.

The High School Band concert was on January 15, 2019.

We have started planning for the Taste of Global which will take place at the end of March. More information will be following.

This concludes my report.

Jack Turner, K-8 Principal – We are currently hiring a Lead Cleaner

#### Safe and Civil Schools

- Using Change Process to refine hallway procedures, currently refining and preparing to implement staff suggestions to update plans for hallways. Implementations will be made in January and February.

#### Professional Development

- K-6 Science Teachers deconstructing and mapping new standards as well as identifying new resources for effective instruction.
- Middle School Teachers working with HS colleagues to align 7-12 curriculum.
- ENL Teachers creating a curriculum for our “Newcomers,” students who are new to the country and enrolled at GCCS.
- All teachers working to articulate curriculum in each subject matter.
- CTLE being offered for in-house Professional Development.

#### 8<sup>th</sup> Grade Service Projects

- 8<sup>th</sup> ELA Teacher, A. Guarisco led her students through a process of brainstorming and writing proposals to enhance the culture of the middle school through service projects focused on spreading positive spirit. Projects include proposals for clubs and activities as well as decorating bulletin boards and a school store. Current projects are: Positivity Billboards, Hygiene Drive, and School Store.

Runway Robots – is a program through Mission Ignite (formerly Computers for Children). It is an 8 session program designed to use engaging techniques to instruct female students in grades

6-8 in a process to present them fashion technology an includes elements of robotics, coding, chemistry, and physics. The club is led by D. Huber and meets Thursday afternoons.

Events:

- Boys and Girls basketball seasons are underway
- Girl Scouts are ongoing
- New Chess season beginning in January
- K-3 violin trip to Kleinhans on March 12
- 1<sup>st</sup> grade field trip to Explore and More on January 15
- 3<sup>rd</sup> grade field trip to Buffalo Science Museum on January 18
- Dairy program for Kindergarten on January 11

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #2 – Secretary's Report**

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary's report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #3 – Treasurer's Report**

Suzie Mazella presented the Treasurer's report for the period ending November 30, 2018, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. Antonio Estrada made a motion to receive the Treasurer's Report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated December 19, 2018**

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated December 19, 2018. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

**Operations:**

Daniel Wilczewski made a motion to accept the donation of \$14,000.00 from Mr. Dominic M. Palmisano of Adelman Palmisano Architects to be used toward the design work fees for the Green Space Project at 1001 Ridge Road, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

David Wilczewski made a motion to approve the Memorandum of Understanding between Arts Partners for Learning managed by Young Audiences (APL/YA/WNY) and Global Concepts Charter School as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to accept the following resignation as recommended by the CEO and Chairman:

- Courtney Santasero – K-8 Substitute – effective January 15, 2019

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Mary Manzari – K-8 Substitute – effective January 14, 2019
- Scott Ackerman– K-8 Substitute – effective January 14, 2019
- Valarie Andrews – K-8 Substitute – effective January 16, 2019
- Sandra Internicola – K-8 Substitute – effective January 23, 2019

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Robert Morris – High School Dance
- Friends of Reinstein Woods – 1<sup>st</sup> grade Winter Challenge
- Mondavi Design, LLC – Consultation for E-rate
- Ss. Columba-Brigid Teen Center – Mentor Training of Alumni
- Roto Rooter – Emergency service at the High School

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve DFT Security for replacing security camera systems at 1001 Ridge Road in the total amount not to exceed \$4,020.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve J&R Specialties for 14 additional High School lockers in the total amount not to exceed \$3,880.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for superintendent hearings in the amount not to exceed \$1,850.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for November and December services in the total amount not to exceed \$6,530.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for services in the amount not to exceed \$2,047.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

#### **December 2018 and January 2019 K-8 Student of the Month Awards presented by Jack Turner, Principal**

##### **December 2018**

Grade 1, nominated by Ms. Schlager – Asmahan Ahmed  
Grade 2, nominated by Ms. Lozanovski – Larone Beaver  
Grade 3, nominated by Ms. Dorward – Rashya Barker  
Grade 4, nominated by Mrs. Joyce – Ava Kwiatowski  
Grade 5, nominated by Mrs. Mullen – Aymin Alsadam  
Grade 6, nominated by Ms. Krajewski – Anisa Kadric  
Middle School Math, nominated by Mrs. Lawrence – Madison Mekelburg  
Middle School Math, nominated by Mrs. Lawrence – Basheer Al-Humaikani  
Middle School ELA, nominated by Ms. Guarisco – Jayde Rucinski  
Middle School Science, nominated by Ms. Wisniewski – Safa Saleh  
Middle School Social Studies, nominated by Mr. Vella – Ghayda Mohsin  
Home & Careers – nominated by Mrs. A. Urbank – Nayonna Howell  
Art, nominated by Mrs. Pastore – Ciera German  
Music/Ensemble, nominated by Ms. Labounty – Aliyah Almadrahi  
Spanish, nominated by Mrs. Rich- Olivia Stone  
Arabic, nominated by Ms. Ali – Yousef Said  
Industrial Technology, nominated by Mr. Reimers – Tyler Giovino  
Counselor, nominated by Ms. Boals – Chloe Kerns  
Reading, nominated by Mrs. Rabb – Jayla Kilbury  
Math, nominated by Mrs. Polino – Jebreel Al Furat  
Special Education, nominated by Mrs. Storey – Hamam Salman  
Special Education, nominated by Ms. Harpst – Austyn Campbell

##### **January 2019**

Kindergarten, nominated by Mrs. Sander – Charlotte Taub  
Grade 2, nominated by Mrs. Aldrich – Waseem Alhobabi  
Grade 3, nominated by Mrs. McDonald – Khaleel Ahmed  
Grade 5, nominated by Mrs. Ptak – Yusra Alsadam

Grade 6, nominated by Mrs. Cook – Kelly Huff  
Middle School Math, nominated by Mr. Wlosinski – Chloe Kerns  
Middle School ELA, nominated by Mr. Vitrano – Razanne Alomari  
Middle School Science, nominated by Ms. Wisniewski – Brianna Spampinato  
Middle School Social Studies, nominated by Mr. Vella – Nico Clark  
Home & Careers, nominated by Mrs. A. Urbank – Angela Dailey  
Strings, nominated by Mr. Struckmann – Aymin Alsadam  
Library, nominated by Mrs. Daniels – Edwin Garcia  
Arabic, nominated by Mrs. Khoury – Maram Abbadi  
Industrial technology, nominated by Mr. Reimers – Jaylin Hilliard  
ENL, nominated by Mrs. Meegan and Ms. Tryon – Rougiatou Baldé  
Math, nominated by Mr. Flory – Victoria Castle  
Special Education, nominated by Mr. Taub – Maha Mahdi  
Special Education, nominated by Mrs. Setter – Leena Saleh

### **Public Participation**

Questions from the public were heard and answered.

### **Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 7:30 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary