

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
January 24, 2018 – 7:00 P.M.  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York 14218, and called to order by Dawan Jones at 7:00 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, K-8 Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the agenda as presented. Motion seconded by Suzie Mazella and Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Report**

Jack Turner, K-8 Principal, stated that we have identified candidates for all open positions and are currently hiring substitutes, which is ongoing.

Safe and Civil Schools Building Based Teams are identified and the first round of training is complete. The K-8 Building Based Team created a presentation to the staff that was rolled out to teams on January 17<sup>th</sup>. A second survey, focused on staff input, went out on January 16<sup>th</sup> and the responses are being collected and analyzed.

New Middle School structures include co-teaching in 7<sup>th</sup> and 8<sup>th</sup> grade ELA and Math. The hiring process is complete with new staff coming onboard beginning this week. Administration is supporting this improvement by providing courses for staff involved to create excellent co-teaching relationships. I am working with local co-teaching leader Judith Harris from Buffalo State to create personal development plan to support the co-teaching model.

The Student Advisory Council, 7<sup>th</sup> and 8<sup>th</sup> grade candidates were identified with elections on January 4<sup>th</sup>. The Student Advisor Council meetings are ongoing.

Staff supervision – Informal observations are taking place by Mr. Turner, Mr. Quinn, Mr. Jackson, and Mrs. Fuhrman. Part 1 of the training on formal observations mentioned last month took place in early January with Part 2 taking place in late January or early February.

Master Schedule – Mr. Turner with support from Mr. Quinn and Mr. Jackson is evaluating our master schedule seeking ways to maximize our instructional time and align courses with the vision of Global Concepts.

School events include Girl Scout Troop 34209 meeting on the 3<sup>rd</sup> Thursday and last Wednesday of every month. Spirit Week is January 22-25. Grades K-3 will attend Kleinhans Music Hall on February 14<sup>th</sup>.

This concludes my report.

Liz Mastromatteo, High School Principal, started with Sydney Wysocki, High School Student Representative with a report, comments and questions to the Board. This will bring a student voice to the Board meetings every month.

The High School is developing a Student Support Team to give their input to common areas and problems good things that are going on in the school.

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The school Safety Team met to review all safety procedures and added no cell phone policy while we are on code. This is to make sure that all information going out is correct.

We are interviewing for a long-term literacy substitute, building substitutes, a .5 ESL teacher, and a Special education teacher.

The high school is having our mid-term and January Regents exams the week of January 22 – 26. It has been successful thus far.

The high school Safe and Civil Team has been meeting to develop a mission, vision, and to start looking at student support teams.

The honors students and drawing and painting class went on a field trip to the Anderson Art Gallery. They experienced a hands-on art exhibit called “Craven’s World”. The student enjoyed it, and spoke highly of the trip.

We have started planning for the Taste of Global which will take place at the end of March, more information will be following.

This concludes my report.

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #2 – Secretary's Report**

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Secretary's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #3 – Treasurer's Report**

Suzie Mazella presented the Treasurer's report for the period ending December 31, 2017, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. Antonio Estrada made a motion to receive the Treasurer's report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

### **Item #4 – Regular Meeting Minutes dated December 27, 2017**

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated December 27, 2017. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Operations:**

**Personnel:**

Anthony DeMarco made a motion to accept the following resignations, with regrets, as recommended by the CEO and Chairman:

- Melissa Willman – HS Long Term Substitute – effective January 19, 2018
- David Pinchoff – K-8 Music Teacher – effective February 24, 2018

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Megan Erway – K-8 Substitute – effective date changed to February 2, 2018
- Jessie Wing – K-8 Long Term Substitute Music – effective January 4, 2018
- Anthony Marcucci – K-8 Substitute – effective January 19, 2018
- Amanda Giordano – K-8 ELA Academic Intervention Specialist – effective date TBD
- Quinn Wu – K-8 Substitute – effective date TBD
- Kristen Guarino – K-8 Substitute – effective date TBD
- Renee Melton – K-8 Substitute – effective date TBD
- Tammy McGovern - HS In-school Suspension Teacher - effective TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following K-8 position changes:

- Rachael Mulhisen – Long Term Sub, SpEd – for Seena Salleh
- Lori Harrell took over MS SpEd caseload
- Rachael Mulhisen – Long Term Sub, SpEd – took Lori Harrell’s caseload
- Jessie Wing – Long Term Sub, Music – for David Pinchoff

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to acknowledge \$2,500.00 reimbursement received from Chen Zuo, High School ENL Teacher, for her green card Immigration Petition File. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendor, as recommended by the CEO and Chairman:

- DJ Shay

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve W.B. Mason for paper in the amount not to exceed \$1,071.44, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Mollenberg-Betz to replace the draft inducer and step down transformer at 1001 Ridge in the amount not to exceed \$1,470.93, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve two (2) invoices from Harter Secrest & Emery, LLP for professional services and legal services in the amount not to exceed \$9,904.00, as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

### **Additional Information**

Jack Turner presented Quarter 2 Teacher and Staff Awards for the K-8 School:

- Teachers – Mary Lawrence and Alexandra Savka
- Staff – Lynda Spahr and Amanda Hagelberger

Liz Mastromatteo presented Quarter 2 Teacher and Staff Awards for the High School:

- Staff – CJ Miles
- Teacher – John Klein

Dawan Jones presented first Parent of the Decade Award to Timothy Blarr in appreciation of his outstanding attendance at Global Concepts Board meetings over the years. Dawan Jones stated, “His concerns exemplify what a parent is.”

Tracy McGee, CEO, started with, “Service is the key to who we are at Global.” He recognized the total of seventy-one years of volunteer service of the Global Concepts Board of Trustees, presenting them with individual awards.

### **December 2017 Student of the Month Awards – Presented by Jack Turner, K-8 Principal**

Kindergarten, nominated by Mrs. Johnson - Jannah Salman  
Grade 1, nominated by Ms. Schlager - Ameena Mohamed  
Grade 2, nominated by Ms. Lozanovski - Khaleel Ahmed  
Grade 3, nominated by Ms. Dorward - Kayla Spink-Clemenson  
Grade 4, nominated by Mrs. Joyce - Alex Deptula  
Grade 5, nominated by Mrs. Mullen - Olivia Stone  
Grade 6, nominated by Mr. Myers - Elise McMillan  
MS Math, nominated by Mrs. Lawrence - Sophia Shairi  
MS ELA, nominated by Mrs. Guarisco - Reem Abaddi  
MS Science, nominated by Mrs. Wisniewski - Paige Gritze  
MS Social Studies, nominated by Mr. Rupp - Haithum Almontaser

Home/Careers, nominated by Mrs. A. Urbank - Morgan Schultz  
Strings, nominated by Mrs. Savka - Akeirah Beaty  
Physical Education, nominated by Mr. Mondello - Samira Albanna  
Art, nominated by Mrs. Pastore - Ibraheem Ahmed  
Library, nominated by Ms. Krol - Unique Richards  
Spanish, nominated by Mrs. Rich - Star Lorrens  
Arabic, nominated by Ms. Ali - Malak Albadani  
Ind. Technology, nominated by Mr. Reimers - Mustafa Ahmed  
Counselor, nominated by Ms. Boals - Adelina Maxick  
ENL, nominated by Ms. G. Turner - Sahar Ahmed  
Reading, nominated by Mrs. Rabb - Zachary Hafi  
Math, nominated by Mrs. Polino - Raina Alomary  
Special Ed., nominated by Ms. Salleh - Skyler Schwarz  
Special Ed., nominated by Ms. Harpst - Ali Ahmed

The Board and attendees congratulated the winners.

### **January 2018 Student of the Month Awards – Presented by Jack Turner, K-8 Principal**

Kindergarten, nominated by Mrs. Sander - Kameron Dey  
Grade 1, nominated by Mrs. Sprowal - Maria Albaadani  
Grade 2, nominated by Mrs. Aldrich - Rodney Randolph  
Grade 3, nominated by Mrs. McDonald - Serene Numan  
Grade 4, nominated by Mrs. Puchalski - Arnaldo Mateo  
Grade 5, nominated by Mrs. Ptak - Angela Dailey  
Grade 6, nominated by Mrs. Cook - Basheer Al-Humaikani  
MS ELA, nominated by Mr. Vitrano - Mateo Torres  
MS Science, nominated by Mrs. Wisniewski - Basem Shamsen  
MS Social Studies, nominated by Mr. Rupp - Mateo Torres  
Home/Careers, nominated by Mrs. A. Urbank - Yusrah Aljabouri  
Strings, nominated by Mr. Struckmann - Omar Shepperd  
Physical Ed., nominated by Mr. Agro - Yusif Ali  
Health, nominated by Mr. Fregelette - Mutaz Ahmed  
Art, nominated by Ms. Kempf - Karol Gonzalez  
Music/Ensemble, nominated by Ms. Sanderson - Lilyan Kaid  
Library, nominated by Ms. Krol - Elain Hafi  
Arabic, nominated by Mrs. Khoury - Suenia Numan  
Ind. Technology, nominated by Mr. Reimers - Mohammed Al-Humaikani  
Counselor, nominated by Mrs. E. Wurl - Nevaeh Palmer  
Reading, nominated by Mrs. Hayes - A'Vion Herring  
Math, nominated by Mr. Flory - Jennah Almadrahi

The Board and attendees congratulated the winners.

### **Public Participation**

Questions from the public were heard and answered.

**Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Anthony DeMarco. Motion passed by voice vote.

Meeting adjourned at 8:09 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary