

Global Concepts Charter School
Monthly Board of Trustees Meeting
May 23, 2018 – 7:00 P.M.
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter High School, 30 Johnson Street, Lackawanna, New York 14218, and called to order by Vice Chairman Antonio Estrada at 7:00 p.m.

A quorum was established by roll call:

Present: Antonio Estrada, Suzie Mazella, William Kruger

Excused: Dawan Jones, Anthony DeMarco

Absent:

Other Attendees: Tracy McGee, CEO
Jack Turner, K-8 Principal
Liz Mastromatteo, High School Principal
Lynda Spahr, Board Clerk

Suzie Mazella made a motion to approve the agenda as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

New Business

Principals' Report

Liz Mastromatteo, High School Principal, stated that they completed all student scheduling for the 2019-2019 school year.

All post observation conferences have been completed.

Progress reports, final exam schedules, and graduation information has been mailed home to parents.

The Prom was held at La Galleria in Orchard Park on Friday, May 11th.

The High School Band and Orchestra students competed in the annual music festival at Darien Lake on May 18th.

The annual Honor Student trip to Darien Lake was Monday, May 21st. We had almost 70 students attend.

The National Honor Society Spring Induction Ceremony will be on Wednesday, May 30th at 2:30 pm.

The Theater classes completed 'The Outsiders' On May 17, 18, and 19. It counted towards their final project.

We are currently getting ready for Graduation on June 23rd. It will be held at Buffalo State College at 1:00 pm.

That concludes my report.

Jack Turner, K-8 Principal, announced that the Safe Schools Against Violence (SAVE) Plan was created to better address all aspects of school safety. Safe/Active Shooting Training will be held in June for K-8 staff. Running drills are ongoing and we are using feedback to adjust practices. KnoxBoxes were purchased.

Safe and Civil School – we have updated arrival procedures.

We are currently hiring substitutes, an ongoing process, and are searching for a Social Worker and will be posting for Music.

New York State ELA and Math assessments; NYSESLAT testing; and 4th and 8th grade Science assessments were successfully completed.

Middle School co-teaching in grades 7 and 8 ELA and Math are having follow up training this week through the end of the school year.

We have a plan in place for Next Gen Science Standards that includes meeting with grade level representatives in small groups to deconstruct and map new standards and identify new resources for effective science instruction.

School events include Girl Scout Troop 34209 meeting on the 3rd Thursday and last Wednesday of every month. 6th grade hosted an Author Visit from a local author focused on Young Adult literature. Our Violin and Orchestra participated and won awards at the Darien Lake Music Festival. Art Elective class had a field trip to the Buffalo Arts Studio. Kindergarten screenings are upcoming. We have various fun End-of-the-Year events scheduled. ACCESS Summer Program will be taking place at Global Concepts again this year.

Regarding bussing – Lackawanna budget was approved and we are waiting to hear confirmation from Lackawanna Public School.

This concludes my report.

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Item #2 – Secretary's Report

William Kruger presented the Secretary's report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary's report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Item #3 – Treasurer's Report

Suzie Mazella presented the Treasurer's report for the period ending March 31, 2018, referring to the information included in the Board packet, including current assets, property, various cash accounts, accounts receivable, and bonds payable. William Kruger made a motion to receive the Treasurer's report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated April 25, 2018

Suzie Mazella made a motion to accept the Board minutes for the regular monthly meeting, dated April 25, 2018. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Operations:

William Kruger made a motion to approve Global Concepts Charter School Professional Development Plan for the 2018-2019 school year as approved by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Global Concepts Charter School Kindergarten Readiness Summer School Program for 2018 as approved by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Math Loss Summer Program Proposal, 2017-2018 School Year with the following program costs, as approved by the CEO and Chairman:

- \$25.00 per hour
- 4 hours per day
- 2 days per week
- 6 week program
- Total cost \$1,200.00 per teacher
- 3 Teachers \$3,600.00

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve OTASI (Optimal Therapy Associated Services) contract for Occupational Therapy and Physical Therapy services for the 2018-2019 academic year. Includes separate contracts for the Occupational Therapy Developmental Skills Program, as approved by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the JP Morgan 529 College Savings Plan, as approved by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Personnel:

William Kruger made a motion to accept the following resignation change, as recommended by the CEO and Chairman:

- Jamie Peters – HS Long Term Substitute – effective date changed from March 29, 2018 to April 30, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the emergency conditional appointment of the following, pending satisfactory background, drug test, and fingerprint clearance, as recommended by CEO and Chairman:

- Jessica Carroll – K-8 Long Term Sub – effective May 14, 2018

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following position changes as approved by the CEO and Chairman:

- Grace Turner – K-8 Long Term Substitute to permanent K-8 ENL Teacher – effective March 26, 2018
- James Burchalewski – HS Substitute moving to Long Term Substitute – effective May 14, 2018 to end of the 2017-2018 school year

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the position of Human Resource Intern, part-time at the rate of \$10.40/hour, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors as approved by the CEO and Chairman:

- Custom Flags and Poles
- Correctional Security Products – Tempshield Magnetic Window Covers – K-8
- Applied Magnets – K-8 security lockdown
- Connect Kids Field Trip Refund Grant
- ETA Hand 2 Mind

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve ETA Hand 2 Mind for grades 1 and 2 Math and Literacy kits from Title 11 funds, in the amount not to exceed \$1,039.80 as approved by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve grade 6 Connect Kids Field Trip Refund Grant to refund field trip expenses in the amount not to exceed \$1,826.25 as approved by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for Superintendent hearings in the amount not to exceed \$1,511.98, as approved by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Telco Construction for additional masonry repairs at 30 Johnson Street in the amount not to exceed \$4,988.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Sahlem's Roofing for emergency service needed on the roof at 1001 Ridge due to heavy rain. The final amount will be put on the June Finance agenda, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter, Secret & Emery for professional services and costs in the amount not to exceed \$2,672.66, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for accounting services in the amount not to exceed \$14,390.00, as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Motion passed.

Additional Information

Jack Turner presented Quarter 4 Teacher and Staff Awards for the K-8 School:

- Staff – Diane Magle and Roxanne Zbigniewicz
- Teachers – Stephanie Serrano and Sandy Hayes

Liz Mastromatteo presented Quarter 4 Teacher and Staff Awards for the High School:

- Teacher – Julia Ramsdell
- Staff – Eric Rhodes

Mr. McGee presented the Quarter 4 Central Office Award:

- Deanna Maley

Jack Turner, K-8 Principal presented the May Student of the Month Awards:

Kindergarten, nominated by Mrs. Sander – Ibraheem Ahmed
 Grade 1, nominated by Ms. Brown – Amena Aladani
 Grade 2, nominated by Ms. Huber – Almamoon Ahmed
 Grade 3, nominated by Mrs. Werner – Fatima Umar
 Grade 4, nominated by Mrs. Amann – Lucas Patronik
 Grade 5, nominated by Mrs. Winkler – Anisa Kadric
 Grade 6, nominated by Mrs. Dietz – Anabella Rosa
 MS Math, nominated by Mr. Wlosinski – Layla Hafi
 MS ELA, nominated by Mr. Vitrano – Hailie Hogan
 MS Science, nominated by Ms. Wisniewski – Shaniya Barber
 MS Social Studies, nominated by Mr. Rupp – Amaris Cudmore
 Home & Careers, nominated by Mrs. Amy Urbank – Nur-al-deen Abdul-Aziz
 Health, nominated by Mr. Fregelette – Ellen Boyer
 Art, nominated by Ms. Kempf – Maram Algawani
 Music/Ensemble, nominated by Mrs. Serrano – Mya Rivera
 Library, nominated by Ms. Krol – Leena Saleh
 Spanish, nominated by Mrs. Gaeta – Mackenzie Daniels
 Arabic, nominated by Mrs. Khoury – Samira Ahmed
 Industrial Technology, nominated by Mr. Reimers – Leah White
 Counselor, nominated by Mrs. E. Wurl – Aiden Folan
 Reading, nominated by Mrs. Payne – Yasmeen Munassar
 Math, nominated by Ms. Iglewski – Victoria Castle
 Special Ed., nominated by Mrs. K. Wurl – Aaron Brant

The Board and attendees congratulated the winners.

Public Participation

There were no questions from the public.

Adjourn

Suzie Mazella made a motion to adjourn. Motion seconded by William Kruger. Motion passed by voice vote.

Meeting adjourned at 7:37 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

William Kruger, Secretary